

University Preparation School at CSU Channel Islands  
1099 Bedford Drive, Camarillo, CA 93010

**APPROVED Minutes** for the Meeting held on Friday, September 27, 2024

**Opening Procedures**

- A. **Call to Order:** The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Veronica Rauschenberger at 1:33pm.

B.	Roll Call	Present	Absent
	<b><u>Board Members</u></b>		
	Jeanne Adams	<u>  x  </u>	<u>      </u>
	Regina Carver	<u>  x  </u>	<u>      </u>
	Talya Drescher	<u>  x  </u>	<u>      </u>
	Ernesto Guerrero	<u>  x  </u>	<u>      </u>
	Veronica Rauschenberger	<u>  x  </u>	<u>      </u>
	Celina Zacarias	<u>      </u>	<u>  x  </u>
	<b><u>Administration</u></b>		
	Charmon Evans	<u>  x  </u>	<u>      </u>
	Echo Reves	<u>      </u>	<u>  x  </u>
	Veronica Solorzano	<u>  x  </u>	<u>      </u>

- C. **Adoption of the Agenda**

**Moved by** *Jeanne Adams* **Seconded by** *Regina Carver*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

- D. **Pledge of Allegiance-** Led by Charmon Evans

**E. Public Comments**

Lina Moss asked if the Board is considering changes of school policies regarding communication with parents. Also, consider a different time for the board meetings.

**F. Directors' Reports**

Charmon stated that school has been busy. Yesterday and today have been field days for the students. The staff decided that the end of the year has so many events why not try this at the beginning. Successful.

Veronica stated that it is Red Ribbon Week. After school ballet folklorico has started with over two thousand students participating. We are continuing the data chats; intervention teachers are busy.

**G. Board Reports, Correspondence, and Communication-None**

**H. Advisory and Auxiliary Reports-Nothing to report**

1. **School Site Council**-We have seated a full SSC Council. First meeting is October 15.
2. **ELAC**-Will continue when Echo returns.
3. **Parent, Teacher, Student Association**- The current board is highly organized. They have started sending Parent Square messages, the dine outs have been successful.

**I. Topic/Agenda Item: Review and approval of the appointment of Christina Gonzalez-Ornelas to the UPCS Board of Directors, Term 9-2024 to 9-2028**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the appointment of Christina Gonzalez-Ornelas to the UPCS Board of Directors, Term 9-2024 to 9-2028.

**Moved by** *Talya Drescher* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

- J. **Swearing in of New Board Member Christina Gonzalez-Ornelas**  
Christina read and signed the form; the board secretary also added his signature.

*SUSPEND OPEN SESSION; 1:52p.m.*

## II. CLOSED SESSION

- A. **Topic/Agenda Item: Anticipated Litigation: Conference with Legal Counsel: One Case {Government Code Section 54956.9}**  
Board President, Veronica Rauschenberger stated that there is nothing to report.
- B. **Topic/Agenda Item: Public Employee Evaluation – Goal Setting – Title: Executive Director (Government Code Section 54957)**  
Board President, Veronica Rauschenberger stated that there is nothing to report.

*RECONVENE FROM CLOSES SESSION AND REPORT OUT ANY DECISIONS MADE: 3:20*

## II. Regular Session

- A. **Consent Agenda**  
All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.
1. **Minutes from the Regular Board Meeting, June 19, 2024**
  2. **Minutes from the Regular Board Meeting, August 23, 2024**
  3. **Minutes from the Special Board Meeting, September 6, 2024**
  4. **Personnel Activity Report**
  5. **Purchases to Ratify, August**

**Bring back Regular Board Meeting minutes, August 23, 2024 for correction to item 7. Also correct header on Purchases to Ratify**

**Moved by Jeanne Adams Seconded by Ernesto Guerrero**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

**B. Items for Action, Discussion and or Information**

**1. Topic/Agenda Item: Review and Approval of the August Financials for UPCS**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the August Financials for UPCS.

Lisa B presented the financials, a brief discussion followed.

**Moved by** *Jeanne Adams* **Seconded by** *Talya Drescher*

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

**2. Topic/Agenda Item: Review and approval of the Classified Salary Schedule II, Speech Language Pathology Assistant**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Classified Salary Schedule II, Speech Language Pathology Assistant. Charmon stated we needed to hire an assistant; the caseload was too big for one person. A brief discussion followed.

**Moved by** *Ernesto Guerrero* **Seconded by** *Christina Gonzalez-Ornelas*

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

3. **Topic/Agenda Item: Establish the 2024-2025 Audit/Fiscal Committee, and Nominating Committee for UPCS**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the convening of 2024-2025 Audit/Fiscal Committee and Nominating Committee for UPCS. Charmon asked for volunteers. The Audit/Fiscal Committee, Christina Gonzalez-Ornelas and Regina Carver, Nominating Committee, Jeanne Adams and Ernesto Guerrero

**Moved by Talya Drescher Seconded by Christina Gonzalez-Ornelas**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

4. **Topic/Agenda Item: Review and Approval of Revision to #601 Independent Study Policy**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of revision to #601 Independent Study Policy. Charmon stated that legal has updated the policy due to a law change. A b brief discussion followed.

**Moved by Ernesto Guerrero Seconded by Christina Gonzalez-Ornelas**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

5. **Topic/Agenda Item: Review and Approval of Revision to #602 Field Trips and Excursions Policy**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of revision to #602 Field Trips and Excursions Policy. This was sent to legal, had not been reviewed for a while. A brief discussion followed.

Moved by *Jeanne Adams* **Seconded by** *Ernesto Guerrero*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

6. **Topic/Agenda Item: Update to priority one Local Indicators, 2022-2023 Teaching Annual Measurable Outcomes, TAMO**  
**Personnel Involved:** Charmon Evans  
Charmon explained that this is last year's data. The state is far behind. A lengthy discussion followed the presentation.
7. **Topic/Agenda Item: Prop. 28 Waiver for UPCS**  
**Personnel Involved:** Charmon Evans  
We have submitted the waiver application.

- III. **Directors Announcements/Remarks-Jeanne provided a flyer to a new play at the Rubicon.**
- IV. **Future Agenda Items: Next Meeting, November 1, 2024, 1:30-4:00pm**  
1. Governance work  
2. Bylaws  
3. Charter School attorney present
- V. **Adjournment: 4:10 p.m.**

